



Office of City Administrator

COMMITTEE OF THE WHOLE MINUTES
TUESDAY, MAY 12, 2009

Mayor Alan Picha called the Committee of the Whole meeting to order at 7:02 p.m. on Tuesday, May 12, 2009, immediately following the Special Common Council meeting. Committee members present at the time the meeting was called to order were: Donald Ehler, R. Dale Jones, Greg Kubarski, Mark Lankey, and Mary Jo Onsager, Rick Hanke, Richard Sweeney and Darrow Novy.

Others present included Administrator Brett Klein, Treasurer Lisa Johnson, Clerk Sheila Schraufnagel, Police Chief Thomas Richardson, Water / Sewer Superintendent Mike Lange, and EMS Coordinator Thomas Hotek. Also present was Strategic Planning Facilitator Jenny Erickson from UW-Extension.

Mayor Picha asked if this meeting received proper public notice to which City Administrator Brett Klein confirmed that the meeting was properly noticed.

A motion was made by Onsager and seconded by Novy to approve the April 14, 2009, Committee of the Whole minutes. Motion carried.

Mayor Picha then turned the meeting over to Ms. Erickson for the pre-scheduled strategic planning session. Ms. Erickson went over the Committee's draft of the mission statement. One change to the mission statement was made. Erickson recommended formal adoption at the next Council meeting.

Erickson then went over the major stakeholders as identified by the committee and asked for the five largest stakeholders to be identified.

Erickson then recapped the SWOC analysis and facilitated the selection of the most crucial strengths, weaknesses, opportunities and threats. At approximately 7:45 p.m. Erickson went over committee homework, which included identifying five major strategic issues the City is faced with. The

strategic planning portion of the meeting concluded at 7:50 p.m. and the Committee moved right into the CW meeting.

Safety and Welfare

Chief Richardson provided his report and fielded an inquiry in reference to the use of the K-9. Chief Richardson confirmed the use of the K-9 to assist an outside agency.

Klein provided an update on the City dam. The contractor replaced the cables and the dam is now working. Some follow-up work will be required according to Kubarski and he would be handling that.

After being damaged, the Committee had previously recommended removal of the downtown water fountain and capping the pipes for possible future use. Ehler inquired about the status and it was discussed that it would be removed when the concrete contractor was on hand doing work in the business district.

Hotek then provided an update on the outdoor warning siren and a brief statement on EMS and law enforcement week. With no other updates, the Committee moved on to Improvement and Services.

Improvement and Services

Klein discussed the recent Spring clean up activities. Klein reported that as a result of the new hauling fee and discretion, the process went much more smoothly and only legitimate requests for assistance were made. Klein also advised the Committee with the amount the City received for selling the metal items.

Klein updated the Committee on the WWTP upgrade, including the bid opening scheduled for this Thursday, May 14, at 2:00 p.m. and subsequent bid award at the Special Common Council Meeting on that same night.

There was lengthy discussion on handling the sidewalk issues that are perceived by the owners to be caused by trees in the boulevards. No consensus was reached on this subject so Klein will continue to operate under the status quo, in accordance with State statutes and City ordinances.

Klein discussed the need to develop an airport committee as a requirement of the ALP. The Committee was mixed on their feelings as to whether non-residents should be allowed to participate on the Committee. Klein was asked to research and draft an ordinance.

The Committee then directed Klein to place the deck at 735 Pine Avenue on the Council Meeting agenda. The deck was completed without first

obtaining an approval permit, and it appears to be constructed contrary to Code.

The Committee advised the Police Chief to check the Pine Avenue alley area for trash and to cite if appropriate.

With no other updates, the Committee moved to Finance and Personnel.

Finance and Personnel

As there were no issues with the bills the Committee recommended the bill approval be placed on the Council Meeting agenda.

Klein discussed the sewer ordinance that the Committee received in their meeting packets and advised that it will need to be approved at next month's meeting.

Klein discussed the Special Charge Resolution for 1022 Pine Avenue. The charges are all costs incurred by the City to comply with the Court order raze. A motion was made by Kubarski and seconded by Hanke to place this item on the Council agenda.

Klein advised the Committee that the case with Ennis has been settled with the insurance covering \$750.00 and the City covering the remainder. It was decided that this was an isolated case and there is no need to enact an ordinance to deal with this type of issue.

There was lengthy discussion regarding Council member attendance. No consensus was arrived at and the subject was dropped after much debate about notification, excused absences and reporting to the public the attendance records of the Council members.

With no other updates, a motion was made by Kubarski and seconded by Sweeney to adjourn at 9:12 p.m. Motion carried.