

**COMMITTEE OF THE WHOLE MINUTES
TUESDAY, MAY 13, 2008**

Mayor Alan Picha called the Committee of the Whole meeting to order at 7:00 P.M. on Tuesday May 13, 2008. Committee members present were Don Ehler, Rick Hanke, R. Dale Jones, Greg Kubarski, Mary Jo Onsager, and Richard Sweeney. Darrow Novy arrived at 8:06 P.M. Mark Lankey was absent.

Mayor Picha asked if this meeting received proper public notice to which City Treasurer, Lisa Johnson said yes.

Mayor Picha opened the Public Hearing regarding the upgrade project at the Hillsboro Wastewater Treatment Plant. Mike Davy from Davy Engineering was present to give a brief update on the status of the WWTP and to give instructions on what needs to happen next in the process of upgrading the treatment plant. The total estimated project cost of updating the treatment plant is \$1,244,820.00. Once the DNR approves the facility plan, the City will then apply for a Clean Water Fund Note with an interest rate of 2.365% with a 20 year repayment. The City will also look into restructuring some existing debt that would also be eligible for the Clean Water Note. Motion by Kubarski, second by Ehler to close the public hearing at 7:29 P.M. Motion carried.

Motion by Ehler, second by Hanke to approve the April 8, 2008 Committee of the Whole minutes. Motion carried.

FINANCE AND PERSONNEL

City auditor, Jack Vig was present to address the committee on his recommendation of the City hiring a financial advisor due to upcoming complex projects. The committee will address this issue in the future.

IMPROVEMENT AND SERVICES

Mike Davy had nothing more to add to the WWTP which was item #8.

Two bids were received on the Prairie and Field Ave. project, D.L. Gasser Construction totaled \$182,466.00 and Scott Construction totaled

\$195,786.00. Mike Davy recommended asking D.L. Gasser to add in the contract the clauses that would be needed to include this project in the Clean Water Note before the Council would approve the bid. Davy would provide the necessary wording to Mayor Picha before Monday night's council meeting.

The committee discussed the city sidewalks and question how the streets department measured the trip hazards. It was suggested that the clerk send out reminder letters to those whose sidewalks were marked last fall; that their sidewalks needed to be repaired by August 31, 2008, or the City would repair them after that with the amount owed rolled to their tax bill for the next three years.

The committee discussed the options on replacing the pavers in the downtown boulevard. It was suggested to look into prices on colored concrete and stamping verses just concrete replacement.

Dutch Hagenah reported that the spring clean up days went well. Five dumpsters were filled.

The asphalt piles are in the way at the city shop and the piles have clumped together to the point it can not be used for patching. Dutch will look to see if any construction companies would be interested in buying it.

Mayor Picha reported on six year improvement plan called the Statement of Project Intentions that would have to be submitted by July 1, 2008 to the Bureau of Aeronautics. This will be addressed at the council meeting on Monday, May 19.

Mayor Picha reported there is a request to change Tinker's Bluff lot 44 from being zoned R-1 Single-Family Residential District to R-4 Multi-Family Residential due to building a duplex. There will be a public hearing on Monday, May 19 at 7:00 P.M. to address this.

Alan will talk with the city attorney about the TIF 2 land located above METCO to combine with the adjacent lot to make it sellable.

The TRM grant application for the valley between School and Hill Ave. has been submitted to the DNR and the City should find out in August or September if it is awarded. The grant is \$135,000 and the City's match would be \$53,000.

Dutch Hagenah completed the state salt request and it has been sent in.

Hagenah also reported to the committee that the 455 lawnmower is in need of repairs estimating \$2300-\$2500. It is nine years old and has 1800 hours on it. He will look into prices of other mowers and will report back. The Chevy S-10 starter went out. The F350 needed new ball joints. Storm sewers by Duane Bloor, Wayne Stahlkopf's and Al Verbsky were discussed. Dutch will look into having these bid out. The larger mower needed repairs on the hydraulics totaling \$500. Two bids have been received on crack sealing. Asphalt Seal & Repair's bid is \$11,000 or \$1.50 per pound and T.A.Z. is \$11,000 which includes 20,000 lineal feet or 10,000 pounds for crack sealing.

Greg Kubarski reported it has been offered to swap the City's 92' pickup box for some Milwaukee contractor tools.

Mayor Picha reported that he has been notified that the dam needs a scope of work done which entails an engineer to do an inspection and maintenance plan and emergency action plan. This would then be reviewed by the DNR.

R. Dale Jones and Greg Kubarski recommended the City send a letter of appreciation to the Hillsboro Firemen for letting the City haul snow down to the Firemen's Park this past winter.

Safety and Welfare

The committee reviewed the chief's report.

Mayor Picha checked with the City's insurance agent and was told the Ford Crown Victoria squad could be used as a vehicle for the airport. This will be reviewed at a later date.

The City's building inspector Joe Jackson has recommended that raze orders have been issued to 1014 Prairie Ave. and a home on Pine Ave. The City may become liable for asbestos removal on these homes at the City's expense. It was suggested to continue with the process.

Mayor Picha stated the city code for garages does not specify any size limits on attached garages but has a limit for detached garages.

It was also recommended by the building inspector to add Re-Roofing and Re-Siding to the General Permits application due to a new law that went into effect at the beginning of the year for general contractors. This will be addressed in the future.

Chief Richardson reported to the committee a security camera update. It was agreed to approve Chief Richardson and Tom Hotek to further research some camera options with a budget of \$1500 for the police department.

Mayor Picha has received a request to use the city parking lot by the city shop for children's activities during the garage sale/tractor pull weekend held on June 6th and 7th.

Tom Hotek reported that the City will undergo an Emergency Management audit on Monday, May 19.

Dutch Hagenah reported that the crosswalks will be painted soon.

Motion by Onsager, second by Kubarski to adjourn at 8:55 P.M. Motion carried.