

COMMITTEE OF THE WHOLE MINUTES  
TUESDAY, APRIL 8, 2008

Mayor Alan Picha called the Committee of the Whole meeting to order at 7:03 P.M. on Tuesday, April 8, 2008. Committee members present were Don Ehler, Jeri Helgerson, R. Dale Jones, Mark Lankey, and Darrow Novy. Rick Hanke and Mary Jo Onsager arrived at 7:05 P.M. and Greg Kubarski arrived at 7:07 P.M.

Mayor Picha asked if this meeting had received proper public notice to which City Treasurer Lisa Johnson said yes.

Motion by Lankey, second by Ehler to approve the Committee of the Whole Minutes dated March 11, 2008. Motion carried.

**Improvement & Services Committee**

Mayor Picha announced to move to agenda item number ten due to a lack of quorum at that time for the Safety and Welfare committee.

The downtown Christmas tree was tabled until more information would become available.

The City received one Sidewalk and Driveway Bid from S & S Concrete. Motion by Ehler, second by Novy to accept the S & S Concrete bid. Motion carried.

Spring clean-up days are scheduled for May 8, 9, and 10. Arrangements have been made with Southwest Sanitation for the clean-up.

The committee decided to go with Manthey Salvage out of Mauston for dumpsters for the metal and appliances during the clean-up.

The committee discussed the city shop heating system. METCO will be installing the new fuel holding tank on Wednesday, April 9, 2008.

The committee discussed the intersections of Hillsborough Ave. and Hill Ave. and the entire Hill Ave. concerning street damage due to construction of a new house on Hillsborough Ave in hauling of fill on Hill Ave.

Mike Lange updated the committee regarding a power supply outage at the WWTP on Monday, April 7, 2008. LW Allen came in at 11:00 P.M. to repair.

Mayor Picha read an email from Mike Davy based on their report; Hillsboro will need larger blowers (1,500 CFM each) for the aeration system as part of the upgrade project. He recommends that the blower on order be increased so it is better suited to that future use. The second one can be replaced as part of the upgrade bid.

Mayor Picha announced there will be a public hearing on Tuesday, May 13, 2008 regarding the WWTP upgrade from Mike Davy. To date the WWTP upgrade is estimated at \$1,160,000.

Mayor Picha spoke with City Engineer, Rob Uphoff and the DNR regarding some possible grants for the School Ave. and Hill Ave. drainage area.

Dutch Hagenah reported the storm sewer on the corner of Mill and Klondike needs to be replaced. Also he will be looking into tarring some streets.

Also discussed was needed camera work on Prairie Ave and High Ave that may be included with the WWTP upgrade.

### **Finance and Personnel Committee**

Lisa Johnson updated the committee on her upcoming maternity leave. She plans to work until her due date of June 20, 2008. She asked permission for Tom Hotek to install a city computer and printer at her residence to work from home with payroll and the bills being the main priority. She also asked permission for her remaining 124 hours of sick to be paid out along with her vacation and personal time if needed. She updated the committee that she would not be attending the UW-Green Bay Clerk's Treasurer's institute being held July 13, 2008 thru July 18 but Sheila Schraufnagel has been approved to go. During that time, Johnson asked if Tom Hotek would be given permission to work in the Clerk's office. Motion by Novy, second by Jones to approve all of Lisa Johnson's requests. Motion carried.

### **Safety and Welfare Committee**

Tom Hotek filled in for Chief Tom Richardson due to being on duty. The salesman from Fearings was not able to attend the meeting but encourages the committee to view one of their systems that is already installed. Also Don Hammer is looking into some options for security cameras for the city.

Hotek read the Chief's report.

Lankey suggested a K-9 monthly report to be published in the newspaper.

The new Ford Expedition police vehicle is in; Hotek will see if Chief Richardson will be able to give a vehicle report at the next Council Meeting.

The Ambulance Association is in need of new power assisted cots that cost \$9000 each. There are some CD's the City set has set aside for a new ambulance purchase. Tom Hotek has applied for a cot grant for assistance on this. The committee decided to wait and see if a grant comes through and then decide what to do for purchasing a cot.

### **Committee of the Whole**

Southwest Sanitation has signed the garbage pickup agreement to start May 1, 2008 on a two year contract with an additional three years if the City is satisfied.

The Mayor reported the City's revised handbook was dispersed and is waiting for a couple of signed employee forms to be returned.

Mayor Picha reported there will be an informational meeting regarding the airport on Monday, April 14 at 6:30 P.M. with a public hearing following at 7:00 P.M.

The mayor dispersed the committee appointments for the reorganizational meeting on Monday, April 15.

The City Administrator will be discussed in closed session.

Motion by Ehler, second by Lankey to go into closed session at 8:25 P.M. Motion carried.

Motion by Lankey, second by Onsager to return to open session at 8:30 P.M. Motion carried.

Motion by Novy, second by Onsager to approve for recommendation to the Council the contract and hiring of Brett Klein for City Administrator. Motion carried with a vote of 7-Yes and 1-No.

Motion by Kubarski, second by Onsager to adjourn at 8:34 P.M. Motion carried.

