

CITY OF HILLSBORO

Office of City Administrator

City Hall
836 Prairie Ave.
P.O. BOX 447
Hillsboro, WI 54634
Phone: 608.489.2350
Fax: 608.489.3905
Email: hillsboro@mwt.net
Web: www.hillsborowi.com

COMMITTEE OF THE WHOLE MINUTES TUESDAY, SEPTEMBER 11, 2007

Mayor Alan Picha called the Committee of the Whole meeting to order at 7:00 PM on Tuesday, September 11, 2007. Picha asked if this meeting had received proper public notice to which City Administrator Mark Lynch stated yes.

Committee members present were Kubarski, Jones, Hanke, Lankey, Ehler, and Onsager. Novy arrived at 7:12 PM. Helgerson was excused. Also present were Mayor Picha, Administrator Lynch, Steve Hofmeister, Rob Uphoff, Terry Christen, Dutch Hagenah, Mike Lange, and Chief Richardson.

A motion was made by Onsager, 2nd by Hanke, to approve minutes from the August 14, 2007 meeting. Motion carried.

COMMITTEE ACTION ITEMS

Mayor Picha opened the bids for City Liability, Casualty and Property insurance. There were two bids.

The first one opened was from The League of Wisconsin Municipalities and Westland Insurance. The bid total for one year was \$40,195.

The second bid was from Continental Western Insurance and Hofmeister Insurance. Their bid for one year was \$41,730.

Terry Christen of Westlund Insurance gave a brief overview, explained his proposal for coverage, and answered questions from the Committee. Steve Hofmeister of Hofmeister insurance pointed out that his company has carried the City's liability, casualty, and property insurance for many years, and that they have always stood behind the City when claims arise.

SAFETY & WELFARE COMMITTEE MEETING

Chief Richardson gave the monthly Chief's report. Activity for the month was as follows:

- 2 OWI
- 2 child abuse
- 1 domestic
- 1 drugs
- 3 disorderly conduct
- 1 runaway
- 2 911 hangup
- 1 retail theft
- 1 attempted breaking and entering
- 1 stolen motorcycle
- 1 lost wallet

- 3 bad checks
 - 3 EMS assists
 - 1 citation park closing hours
 - 1 disorderly conduct / fighting
 - 1 citation operating while suspended
 - 1 citation disorderly conduct / loud & unnecessary noise
 - 3 assist outside agency (domestic, fighting, runaway)
 - Labor Day weekend (emergency government/sheriff's office/fire/ems)
- fun run, traffic control for tractor pull, parade

Chief Richardson reported a thank-you from a lady from Illinois to the Hillsboro Police and rescue for saving her brother's life after a recent motorcycle accident.

A copy of August 2007 building permits was provided for Committee review.

There was a discussion of the City's private swimming pool ordinance and a recommendation from the City Attorney for a correction to the ordinance language. The Committee recommended that the Administrator make the correction and bring the ordinance back at a later date for review.

IMPROVEMENT AND SERVICES COMMITTEE MEETING

Rob Uphoff was present and discussed the needed sewer rehabilitation under Prairie Avenue and also needed water and sewer work under Field Avenue. A motion to recommend to the Council that an RFP should be published for both projects was made by Lanke, 2nd by Ehler. Motion carried.

Rob Uphoff updated the Committee about the RCAC and Crest Avenue projects.

Uphoff discussed the storm sewer in the valley behind Al Verbsky, and how it needs to be bedded in rock.

There was a discussion of using the remaining Crest Avenue grant funds for WWTP planning or other sewer related work.

There was a discussion of downtown sidewalks and boulevards.

There was a discussion of the tree ordinance which has been modified to say that the City will do all planting, trimming, maintenance, and removal in the future on all terraces, boulevards, and public land. Motion by Hanke, 2nd by Onsager, to recommend the re-written tree ordinance to the Council. Motion carried.

There was a discussion of how the City will handle snow removal in the future. It was decided that the Improvement and Services Committee will set down with Hillsboro Excavating and try to work out an acceptable agreement.

Dutch Hagenah reported that Fall clean up days will be September 27, 28, & 29, 2007. There was a discussion concerning scrap metal and the committee recommended that Administrator Lynch contact Manthey Salvage in Mauston to arrange a dumpster for scrap metal.

The Committee recommended immediate action to raze an unsafe building at 1022 Pine Ave.

R. Dale Jones mentioned that the pictures downtown, where Short Street used to be, need attention. The center one is full of moisture.

FINANCE & PERSONNELCOMMITTEE MEETING

Mayor Picha told the Committee that the Charity Tractor Pull will not have their pull next year on the 4th of July, which is a Friday. He felt that the community would like to have a 4th of July, 2008 celebration as they have had in the past. He said that someone would be needed to head up the planning.

Motion to adjourn by Onsager, 2nd by Hanke, at 9:49PM. Motion carried.