

# CITY OF HILLSBORO

*Office of City Administrator*

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## COMMITTEE OF THE WHOLE MINUTES TUESDAY, AUGUST 14, 2007

Mayor Alan Picha called the Committee of the Whole meeting to order at 7:04 PM on Tuesday, August 14, 2007. Picha asked if this meeting had received proper public notice to which City Administrator Mark Lynch stated yes.

Committee members present were Kubarski, Jones, Novy, Hanke, Helgerson, Lankey, Ehler, and Onsager. Also present were Mayor Picha, Administrator Lynch, Dutch Hagenah, Mike Lange, and Chief Richardson.

A motion was made by Onsager, 2<sup>nd</sup> by Ehler, to approve minutes from the July 10, 2007 meeting. Motion carried.

### COMMITTEE ACTION ITEMS

Mayor Picha gave an update of the July 18, 2007 ambulance meeting. He reported that the Towns did not approve the new ambulance agreement and expressed no interest in seeking ambulance service from St. Josephs Hospital. The next ambulance meeting will be August 15, 2007 at 7:30PM.

Administrator Lynch reported that the City Clerk and City Treasurer were awarded scholarships as partial payment towards their participation in the Wisconsin Clerks and Treasurers Academy in Green Bay.

### SAFETY & WELFARE COMMITTEE MEETING

Chief Richardson gave the monthly Chief's report. Activity for the month was as follows:

- 1 child welfare
- 2 city traffic accidents
- 2 runaways
- 1 telephone harassment
- 1 transient complaint
- 2 vehicle thefts
- 1 vandalism
- 1 stray cat
- 1 littering
- 1 drug case
- 1 domestic
- 1 owi arrest
- 1 animal complaint
- 2 trespassing complaints
- 1 theft citation
- 1 removal of vehicle/city ordinance

- 1 outside consumption citation
- 2 disorderly conduct citations
- 2 speeding citations
- 2 failure to stop at stop sign citations
- 1 no valid drivers license citation
- 1 loud & unnecessary noise citation
- 1 no registration citation
- 2 riding illegally on vehicle citations
- 1 possession of marijuana citation
- 1 parking citation
- 1 written warning for speeding
- 1 Chapter 51
- Review of Circus (emergency government/sheriff's office/fire/ems)
- Preparation for Labor Day (emergency government/sheriff's office/fire/ems)

Chief Richardson gave an update on the K-9 Police Dog, which is currently undergoing training because it is too timid. If the problem with the dog cannot be corrected the breeder will supply a new dog at no charge.

Administrator Lynch gave an update concerning raze orders that were served, and also about a correction that is needed to the City Ordinance concerning the fees for raze permits. Motion by Lankey, 2<sup>nd</sup> by Onsager, to recommend the fee change correction in the ordinance to the Council. Motion Carried

A copy of July 2007 building permits was provided for Committee review.

## IMPROVEMENT AND SERVICES COMMITTEE MEETING

The Committee reviewed the plans for a shelter in Hammer/ Klopfleisch Park to be built by Aaron Hammer as an Eagle Scout project. Motion by Onsager, 2<sup>nd</sup> by Hanke, to recommend to the Council to approve the shelter plan. Motion carried.

There was a discussion of Prairie Ave. sewer televising. Motion by Lankey, 2<sup>nd</sup> by Onsager, to recommend to Council that the City Administrator should work with Mike Lange and MSA to determine a bid spec for the needed sewer work. Motion carried.

Prairie Ave. reconstruction and resurfacing will need to wait until sewer work is completed. The bid that was previously submitted for Prairie Ave. street reconstruction by Gasser Construction will be brought up at the August 20 Council meeting.

There was a discussion of Commercial Cross Connection inspections. Administrator Lynch reported that the Hillsboro Coop can do the inspections at a lower cost and there would be no travel time involved as with other companies. Motion by Onsager, 2<sup>nd</sup> by Hanke, to recommend to the Council that Hillsboro Coop be used for Commercial Cross-connection inspections. Motion carried.

Administrator Lynch provided the Committee with a revised version of the City tree ordinance based upon the Committee's previous request of having the City accept all costs involved with Tree planting, trimming, and removal. Motion by Hanke, 2<sup>nd</sup> by Ehler, to send the revised ordinance to the City Attorney for final review. Motion carried.

There was a discussion of downtown sidewalks and boulevards.

There was a discussion of streets, especially Amish routes, carbide horse shoes, steel wheeled wagons, and horse diapers. There was concern that the steel wheels and carbide horse shoes are damaging streets. Administrator Lynch was asked to look into possible ordinances for these issues.

There was a discussion of the storm sewer pipe behind Al Verbsky's home in the valley near the High School. A motion was made by Kubarski, 2<sup>nd</sup> by Hanke, to recommend to the Council that Hillsboro Excavating be hired to repair the storm sewer pipe at a cost of \$2100 and that extra rip-rap be added at the lower end of the pipe to prevent further erosion. Motion carried.

There was a discussion of the planning for the WWTP.

There was a question concerning the dam. Administrator Lynch reported that a recommendation from the DNR had never been received. The DNR has placed the repairs on hold until the matter of Dam ownership is cleared up between the DNR and a local property owner.

## FINANCE & PERSONNEL COMMITTEE MEETING

A budget timeline was provided to the Committee for the 2008 budget

There was a motion by Onsager, 2<sup>nd</sup> by Novy to go into closed session Pursuant to Wis. Stats. 19.85 (1)(c) Compensation and Evaluation. Consideration of employment, promotion, compensation or performance evaluation data of any public employee subject to the jurisdiction or authority of the governing body, at 9:12PM. Motion carried.

Motion to return to open session by Hanke, 2<sup>nd</sup> by Onsager, at 9:27PM. Motion carried.

Motion by Onsager, 2<sup>nd</sup> by Hanke, to adjourn at 9:28PM. Motion carried.